

**VANTAGE POINT**  
(Legally Known as The Vancouver  
Volunteer Centre)

**Financial Statements**  
**December 31, 2011**

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## INDEPENDENT AUDITORS' REPORT

### TO THE MEMBERS OF VANTAGE POINT (Legally Known as The Vancouver Volunteer Centre)

#### Report on the Financial Statements

We have audited the accompanying financial statements of Vantage Point (legally known as The Vancouver Volunteer Centre), which comprise the statement of financial position as at December 31, 2011, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### *Opinion*

In our opinion, the financial statements present fairly, in all material respects, the financial position of Vantage Point (legally known as The Vancouver Volunteer Centre) as at December 31, 2011, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

#### Report on Other Legal and Regulatory Requirements

As required by the *Society Act* (British Columbia) we report that, in our opinion these principles have been applied on a basis consistent with that of the preceding year.



Chartered Accountants

Vancouver, British Columbia  
March 6, 2012

**VANTAGE POINT**  
 (Legally Known as The Vancouver Volunteer Centre)  
 Statement of Financial Position  
 December 31

	2011	2010
<b>Assets</b>		
<b>Current</b>		
Cash and cash equivalents (note 5)	\$ 87,741	\$ 197,874
Accounts receivable	36,507	24,455
Prepaid expenses	2,712	1,462
	126,960	223,791
<b>Investments</b> (note 6)	177,423	139,378
<b>Equipment</b> (note 7)	12,342	23,253
	\$ 316,725	\$ 386,422
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable and accrued liabilities	\$ 35,754	\$ 53,315
Deferred revenue	43,109	59,216
Current portion of capital lease obligation (note 8)	3,536	3,132
Current portion of deferred capital contributions (note 9)	994	1,421
	83,393	117,084
<b>Capital Lease Obligation</b> (note 8)	14,036	17,572
<b>Deferred Capital Contributions</b> (note 9)	2,321	3,315
	99,750	137,971
<b>Net Assets</b>		
<b>Internally Restricted Rent Fund</b> (notes 6 and 14)	177,423	139,378
<b>Unrestricted</b>	48,097	111,260
<b>Used in Equipment</b>	(8,545)	(2,187)
	216,975	248,451
	\$ 316,725	\$ 386,422

Commitment (note 14)

Approved on behalf of the Board:

..... Director

..... Director

**VANTAGE POINT**  
 (Legally Known as The Vancouver Volunteer Centre)  
 Statement of Operations  
 Year Ended December 31

	2011	2010
<b>Revenues</b>		
Earned	\$ 397,864	\$ 313,704
Grants (note 10)	166,814	166,272
Restricted gaming	116,485	56,643
Programs (note 11)	51,126	61,763
Donations and contributions	19,536	11,842
Interest and other (note 12)	3,355	1,336
Gain on sale of investments	59	0
Amortization of deferred capital contribution	1,421	2,030
	756,660	613,590
<b>Expenditures</b>		
Education and awareness programs	438,244	327,830
General and administrative	187,450	179,704
Membership services	129,418	81,367
Fundraising	17,943	15,822
Loss on disposal of equipment	5,575	11,340
Events	1,062	5,590
Amortization of equipment	5,778	7,568
	785,470	629,221
<b>Deficiency of Revenues over Expenditures for Year</b>	<b>\$ (28,810)</b>	<b>\$ (15,631)</b>

**VANTAGE POINT**  
 (Legally Known as The Vancouver Volunteer Centre)  
 Statement of Changes in Net Assets  
 Year Ended December 31

	Internally Restricted Rent Fund	Restricted Gaming Fund	Unrestricted	Used in Equipment	2011	2010
<b>Balance, Beginning of Year</b>	\$ 139,378	\$ 0	\$ 111,260	\$ (2,187)	\$ 248,451	\$ 254,673
<b>Change in Fair Value of Investments</b>	(2,666)	0	0	0	(2,666)	9,409
<b>Revenues</b>	1,471	116,485	637,283	1,421	756,660	613,590
<b>Expenditures</b>	(760)	(116,485)	(656,872)	(11,353)	(785,470)	(629,221)
<b>Transfer to Rent Fund</b>	40,000	0	(40,000)	0	0	0
<b>Purchase of Capital Assets</b>	0	0	(442)	442		
<b>Capital Lease Repayments</b>	0	0	(3,132)	3,132	0	0
	38,045	0	(63,163)	(6,358)	(31,476)	(6,222)
<b>Balance, End of Year</b>	\$ 177,423	\$ 0	\$ 48,097	\$ (8,545)	\$ 216,975	\$ 248,451

**VANTAGE POINT**  
 (Legally Known as The Vancouver Volunteer Centre)  
 Statement of Cash Flows  
 Year Ended December 31

	2011	2010
<b>Operating Activities</b>		
Deficiency of revenues over expenditures	\$ (28,810)	\$ (15,631)
Items not involving cash		
Amortization of deferred capital contribution	(1,421)	(2,030)
Amortization of equipment	5,778	7,568
Loss on disposal of equipment	5,575	11,340
Gain on sale of investments	(59)	0
	(18,937)	1,247
Changes in non-cash working capital		
Accounts receivable	(12,052)	7,112
Prepaid expenses	(1,250)	458
Accounts payable and accrued liabilities	(17,561)	6,907
Deferred revenue	(16,107)	17,051
	(46,970)	31,528
<b>Cash Provided by (Used in) Operating Activities</b>	(65,907)	32,775
<b>Investing Activities</b>		
Acquisition of equipment	(442)	0
Purchase of investments	(40,000)	(40,000)
Reinvestment of income from investments	(652)	0
<b>Cash Used in Investing Activities</b>	(41,094)	(40,000)
<b>Financing Activity</b>		
Repayment of capital lease obligation	(3,132)	(4,268)
<b>Outflow of Cash</b>	(110,133)	(11,493)
<b>Cash and Cash Equivalents, Beginning of Year</b>	197,874	209,367
<b>Cash and Cash Equivalents, End of Year</b>	\$ 87,741	\$ 197,874
<b>Supplemental Cash Flow Information</b>		
Equipment acquired through capital lease	\$ 0	\$ 10,761

## VANTAGE POINT

(Legally Known as The Vancouver Volunteer Centre)

Notes to Financial Statements

Year Ended December 31, 2011

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### 1. PURPOSE OF THE ORGANIZATION

Vantage Point (legally known as The Vancouver Volunteer Centre) (the "Society") is a registered charity incorporated under the *Society Act* (British Columbia) and is exempt from income tax under section 149 of the *Income Tax Act*. The Society continues to change to keep pace and stay relevant in the communities it serves, and it has moved past an original focus primarily on volunteers. In the past 68 years the Society has studied the not-for-profit sector and realizes it must be about a primary focus on building strong community organizations that can effectively engage volunteers. The Society's mission is to inspire and build leadership in the voluntary sector. The Society envisions a future where every community organization mindfully engages passionate citizens. The services provided by the Society include, but are not limited to:

- Training and consulting for boards of directors, executive directors, emerging leaders and other staff;
- Working with organizations to maximize people engagement and adopt "A People Lens" philosophy; and
- Providing information on volunteer opportunities through various agencies.

The constitution of the Society does not permit the members to realize any personal gain as a result of operation, dissolution or winding up. All net assets held by the Society upon dissolution or wind-up shall be conveyed to the United Way of the Lower Mainland.

### 2. SIGNIFICANT ACCOUNTING POLICIES

(a) Fund accounting

(i) Restricted gaming

Gaming funds received from the Province of British Columbia are restricted by gaming certificates of affiliations.

(ii) Used in equipment

Net assets used in equipment report the assets and transactions related to the Society's capital assets less lease obligations and deferred capital contributions.

(iii) Unrestricted funds

The unrestricted fund reports the general operations of the Society including general revenue, general operating expenditures, and all assets and liabilities relating to the operations other than restricted funds.

(iv) Internally Restricted Rent Fund

The Society currently leases its office space from the City of Vancouver. Under the terms of the lease agreement, the Society must initiate and maintain throughout the term of the lease a fund to generate sufficient funds to cover the cost of leasing and operating the leased premises in the 20-year period following the end of the term of the agreement, independent of any ongoing subsidy or other financial support from the City of Vancouver.

**VANTAGE POINT**  
**(Legally Known as The Vancouver Volunteer Centre)**  
**Notes to Financial Statements**  
**Year Ended December 31, 2011**

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**2. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

(b) Cash and cash equivalents

Cash equivalents consist of highly liquid investments that can be converted to known amounts of cash, having original terms to maturity of, or that are cashable within, 30 days or less from the date of original acquisition.

(c) Donated assets and services

Donated property and equipment are recorded at fair market value at the date of contribution when a reasonable estimate can be made. The Society also gratefully acknowledges the receipt of contributed services from many highly skilled volunteers. Contributed services are not recognized in the financial statements, as fair value cannot be reasonably estimated.

The Society leases the premises at 1183 Melville Street, Vancouver, British Columbia, from the City of Vancouver at a cost of \$1 per year for a period of 20 years commencing April 24, 2007. Property tax and operating costs are the responsibility of the owner.

(d) Equipment

All equipment is amortized at the following annual rates and methods:

Equipment under capital lease	-	straight-line over the lease term
Office equipment	-	20% declining-balance
Computer equipment	-	30% to 45% declining-balance

In the year of acquisition, equipment is amortized at one-half the annual rate.

The use of certain equipment subsequent to completion of funded programs is determined by the funders. Such assets are not capitalized.

(e) Revenue recognition

The Society follows the deferral method of accounting for contributions. Restricted gaming contributions are deferred and recognized as revenue in the year in which the related expenses are incurred. Restricted gaming contributions for the acquisition of equipment are deferred and recognized as revenue on the same basis as the amortization expense related to the acquired capital assets. Unrestricted contributions are recognized as revenue when received or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured. Other contributions received in the current period that are related to programs and events of the subsequent period are deferred and recognized as revenue in the period in which the programs and events are provided and the related expenses are incurred.

Earned revenue relates to programs, events and services provided by the Society. These revenues are recognized in the period in which the related programs, events or services are provided, if the amount can be reasonably estimated and collection is reasonably assured.



**VANTAGE POINT**  
**(Legally Known as The Vancouver Volunteer Centre)**  
**Notes to Financial Statements**  
**Year Ended December 31, 2011**

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**2. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

(f) Resource library

Materials purchased for use in the resource library are expensed in the year of acquisition.

(g) Leases

Leases are classified as either capital or operating. A lease that transfers to the Society substantially all of the benefits and risks of ownership of the property is accounted for as an acquisition of an asset and assumption of an obligation at the inception of the lease. All other leases are accounted for as operating leases wherein rental payments are charged to expenses as incurred.

(h) Financial instruments

All financial instruments are classified as one of the following: held-to-maturity, loans and receivables, held-for-trading, available-for-sale or other financial liabilities. Financial assets and liabilities held-for-trading are measured at fair value with gains and losses recognized in operations. Financial assets held-to-maturity, loans and receivables, and other financial liabilities are measured at amortized cost using the effective interest method. Available-for-sale instruments are measured at fair value with unrealized gains and losses recognized and reported as a change in net assets. Any financial instrument may be designated as held-for-trading upon initial recognition.

Cash and cash equivalents are classified as held-for-trading, investments are classified as available-for-sale, accounts receivable are classified as loans and receivables, and accounts payable and accrued liabilities are classified as other financial liabilities.

The Society continues to follow the Canadian Institute of Chartered Accountants' Section 3861 *Financial Instruments - Disclosure and Presentation*.

(i) Pension plan

The Society and its employees contribute to a multi-employer defined benefit pension plan. Under the terms of the plan, each employer is required to make contributions based on a percentage of eligible employees' wages. From time to time, the employers may be required to make additional payments to cover the plan's solvency deficiency. The actuary does not attribute the net assets or unfunded liability of the plan to individual employers. As a result, the Society does not record an asset or liability associated with its participation in the pension plan. All contributions to the pension plan are expensed when due.

## **VANTAGE POINT**

(Legally Known as The Vancouver Volunteer Centre)

Notes to Financial Statements

Year Ended December 31, 2011

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### **2. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

(j) Use of estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant areas requiring the use of management estimates include recoverability of accounts receivable, amortization rates of equipment and accrued liabilities. While management believes these estimates are reasonable, actual results could differ from these estimates and could impact future results of operations and cash flows.

### **3. RESERVE MANAGEMENT**

The Society's objective when managing its net assets is to safeguard the entity's ability to continue as a going concern so that it can continue to inspire and build leadership in the voluntary sector.

### **4. FINANCIAL INSTRUMENTS**

(a) Fair value

The carrying values of cash and cash equivalents, accounts receivable, and accounts payable and accrued liabilities approximate their fair values due to the short-term maturity of these financial instruments.

Investments are measured at fair value based on quoted market prices.

(b) Credit risk

The Society's financial assets that are exposed to credit risk are cash and cash equivalents, accounts receivable and investments. The risk associated with cash and cash equivalents is minimized to the extent that they are placed with Canadian financial institutions. The risk associated with accounts receivable is minimized given the small number of parties owing amounts to the Society and its history of collecting substantially all of its outstanding receivables within 30 days. Credit risk associated with investments is minimized given that the investments consist of highly liquid mutual funds with no terms of maturity.

(c) Interest rate risk

Interest rate risk consists of two components:

- (i) To the extent that payments made or received on the Society's monetary assets and liabilities are affected by changes in prevailing market interest rates, the Society is exposed to interest rate cash flow risk.
- (ii) To the extent that prevailing market rates differ from the interest rates on the Society's monetary assets and liabilities, the Society is exposed to interest rate price risk.

**VANTAGE POINT**  
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 Notes to Financial Statements  
 Year Ended December 31, 2011

**4. FINANCIAL INSTRUMENTS (Continued)**

(c) Interest rate risk (Continued)

The Society is not exposed to significant interest rate risk due to the short-term maturity of its monetary assets and liabilities.

**5. CASH AND CASH EQUIVALENTS**

The Society's cash and cash equivalents include restricted funds, which are subject to external gaming license restrictions.

	2011	2010
Unrestricted cash	\$ 14,403	\$ 4,154
Unrestricted term deposits	40,194	135,135
Restricted gaming fund cash	33,144	58,585
	<b>\$ 87,741</b>	<b>\$ 197,874</b>

**6. INVESTMENTS**

The investments are held for the Internally Restricted Rent Fund. As at December 31, 2011, the cost of the investments was \$170,035 (2010 - \$120,000).

**7. EQUIPMENT**

	2011			2010	
	Cost	Accumulated Amortization	Net	Net	
Equipment under capital lease	\$ 10,761	\$ 2,772	\$ 7,989	\$	9,946
Office equipment	9,295	5,868	3,427		5,385
Computer equipment	8,708	7,782	926		7,922
	<b>\$ 28,764</b>	<b>\$ 16,422</b>	<b>\$ 12,342</b>	<b>\$</b>	<b>23,253</b>

**8. CAPITAL LEASE OBLIGATION**

	2011	2010
Future minimum lease payments	\$ 22,391	\$ 27,875
Less: Portion representing interest	4,819	7,171
	17,572	20,704
Less: Current portion	3,536	3,132
Long-term portion	<b>\$ 14,036</b>	<b>\$ 17,572</b>

**VANTAGE POINT**  
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 Notes to Financial Statements  
 Year Ended December 31, 2011

**8. CAPITAL LEASE OBLIGATION (Continued)**

The capital lease obligation includes the cost of equipment under capital lease plus the cost related to financing. The capital lease obligation has an interest rate of 12.18% and a term of 66 months, expiring in January 2016. Interest paid during the year on the capital lease was \$2,351 (2010 - \$949).

Repayments of principal for the next five years are as follows:

2012	\$	3,536
2013		3,991
2014		4,506
2015		5,087
2016		452
	\$	17,572

**9. DEFERRED CAPITAL CONTRIBUTIONS**

	2011	2010
Balance, beginning of year	\$ 4,736	\$ 6,766
Amount recognized as revenue in the year	(1,421)	(2,030)
	3,315	4,736
Less: Current portion	994	1,421
Long-term portion	\$ 2,321	\$ 3,315

**10. GRANTS**

	2011	2010
Grants for operations		
United Way	\$ 138,670	\$ 138,676
City of Vancouver	28,144	27,596
	\$ 166,814	\$ 166,272

**11. PROGRAMS**

	2011	2010
Leaders Lab and Governance Lab	\$ 28,626	\$ 17,500
Skilled Volunteer Storytelling	15,000	18,097
Next Leaders Network	7,500	0
Give a Day Get a Disney Day	0	15,000
Leaders Forum	0	10,000
Other	0	1,166
	\$ 51,126	\$ 61,763

## **VANTAGE POINT**

(Legally Known as The Vancouver Volunteer Centre)

Notes to Financial Statements

Year Ended December 31, 2011

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### **12. THE VANCOUVER VOLUNTEER CENTRE ENDOWMENT FUND – VANCOUVER FOUNDATION**

The Society has established The Vancouver Volunteer Centre Endowment Fund (the "Fund"), which is set up and administered through the Vancouver Foundation (the "Foundation"). Based on the agreement with the Foundation, all monies invested in this Fund become the property of the Foundation and as such these amounts are not reported in these financial statements. The Society is entitled to all net income earned in the Fund. The original contribution to the Fund was \$17,681 and the current market value of the Fund is \$18,951 (2010 - \$19,346). The Fund paid interest of \$741 (2010 - \$665) to the Society during the year.

### **13. PENSION PLAN**

The Society and its employees contribute to the pension plan of the United Way of the Lower Mainland (the "Plan"), a multi-employer defined benefit pension plan providing pension benefits to all eligible employees. The Plan has 777 active members, 226 deferred pensioners and 101 pensioners and survivors. Participating agencies contribute to the Plan as required to provide for the normal cost of benefits currently accruing to employees, and to provide for amortization of previously unfunded liabilities. The Plan is subject to actuarial valuation every three years. As at December 31, 2010, the Plan disclosed a going concern deficiency of \$2,326,200 and has a solvency deficiency of \$9,091,700.

As a multi-employer plan, the actuary does not attribute the unfunded liability to individual employers. Consequently, the Society's share in the unfunded liability cannot be determined.

Contributions to the Plan of \$35,097 (2010 - \$14,554) were expensed during the year. In addition, the Society made contributions totaling \$nil (2010 - \$3,240) towards its allocation of the solvency deficiency.

### **14. COMMITMENT**

The Society entered into an agreement to lease the premises at 1183 Melville Street, Vancouver, British Columbia, from the City of Vancouver at a cost of \$1 per year for a period of twenty years commencing April 24, 2007. Under the terms of this lease agreement, the Society must initiate and maintain throughout the term of the lease a fundraising drive to create an Endowment Fund. The obligation of the Society, in respect of the fundraising, is to generate sufficient funds to cover the cost of leasing and operating the leased premises in the twenty-year period following the end of the term of the agreement, independent of any ongoing subsidy or other financial support from the City of Vancouver. Such operating costs include capital replacement, upgrades and improvements, and not simply recurring operational costs. The Endowment Fund is solely for the benefit of the leased premises and the future occupant thereof. The Endowment Fund is to be maintained in a segregated and dedicated bank account or other investment instrument.

The Society does ongoing fundraising and holds an internally restricted segregated investment instrument to ensure it is able to meet the commitment stated above. As of December 31, 2011, the market value of the Internally Restricted Rent Fund was \$177,423 (2010 - \$139,378).